

# BYU | International Study Programs

## General Information

The colleges and academic departments of Brigham Young University, in conjunction with the Kennedy Center's International Study Programs office (ISP), offer significant international learning experiences that reflect the aims of a BYU Education. Application to these programs is limited to university students who are 18 years or older on the start date of the program and who meet the requirements and agree to the terms and conditions below.

## About this Application

Students who participate in a BYU international study program are required to complete the following application, including indicating acceptance of the terms and conditions contained in this section and other parts of the application. By completing this application, you also acknowledge that ISP may access your BYU academic records to assist in acceptance decisions. If you are not a BYU student, completion of the application requires that you supply a current academic transcript. Acceptance to a BYU international study program does not constitute regular admission to a degree program at BYU. Non-BYU students who apply and are accepted to an international study program are classified as non-degree seeking, continuing education students, and may only register for the study abroad sections of the courses associated with their program. *Current students of BYU-Idaho, BYU-Hawaii and Ensign College are considered non-BYU students in this application and instructions.*

## Academic Course Requirements

Each international study program has its own course requirements. You are required to abide by these course requirements by registering for the required courses and complying with any additional course-related instructions. If you fail to register for the minimum course requirement of your program, you will be charged an additional fee equal to the tuition cost of the required courses. Please check specific program flyers for details on course requirements. Courses not specifically listed in the requirements for an international study program cannot be used to meet the course requirements for that program.

During the semester or term of the international study program, you should only be registered for the study abroad sections of each class. If you register for any on-campus class section (including day and evening classes) or independent study classes to be taken during the semester/term of your international study program, you will be charged additional tuition for each of those courses taken. Course sections required for international study programs cannot be audited.

You are required to be in good honor code and academic standing at the start of your International Study Program. If you are not currently in good standing with either of these

requirements, please contact the ISP coordinator assigned to your Program and they will guide you through the process of getting back into good standing. Failure to take care of this prior to departure will result in you being dropped from your program.

## Preparation Course

All students who participate in an international study program are required to register for and perform satisfactorily in a pre-departure preparation class. Refer to the specific program information for details on this course. If you are not currently a full-time student at BYU, you must register for this course as a continuing education student, and you will be required to pay tuition for this course in addition to the cost of the program. This registration and tuition requirement applies to all non-BYU students. In some cases, arrangements may be made for students living out of Utah County to take this course through distance learning. If this applies to you, you will need to arrange this with the program director.

## BYU Financial Aid/Scholarships

BYU-administered loans, scholarships, and discounts may be applied toward international study program fees. Application for these resources is made through BYU Financial Aid, A-41 ASB. Prior to payment deadlines, you must notify ISP accounting, at [kennedy\\_accounts@byu.edu](mailto:kennedy_accounts@byu.edu), of any financial aid you plan to use as payment toward your program.

A limited amount of financial aid is available through ISP to assist qualifying full-time BYU students with program expenses. Non-BYU students are not eligible for ISP discounts. To be considered for this financial aid, indicate your interest at the appropriate place on this application. You will also need to have a current FAFSA on file with the BYU Financial Aid Office. International students can contact the ISP registrar about how to obtain a FAFSA score. Please note that students must apply for the ISP discount prior to being accepted into a program and that ISP financial aid is only available to undergraduate students registered as full-time students at BYU the semester prior to the program start date.

## Program Charges and Cancellation Fees

By applying to a BYU international study program, you agree to accept the following payment and cancellation terms:

- Exceptions to this policy will not be granted in the case of life choices such as choosing to serve a mission or to get married.
- The application fee is nonrefundable (unless the program is canceled by ISP) and is not calculated as part of the program cost.
- The first, non-refundable payment of \$1000 for a term program or \$1500 for a semester program is due upon acceptance.
- The second payment of either \$1,000 (term program) or \$2,000 (semester program) is due on the second payment date, this payment is non-refundable after this date.

- The third payment is the balance of the program cost minus the tuition charge. If you cancel within two weeks of the beginning of the program, all program payments are non-refundable.
- The 1st program payment and \$1000 of the 2nd program payment are non-refundable. If you cancel after the 3rd payment due date, 100% of the 2nd program payment is non-refundable. If you cancel within one month of the beginning of the program, all program payments are non-refundable. If your program cost includes an airline ticket purchased on your behalf and you cancel the program, you will be assessed the cost of the airline ticket.
- If your program cost includes an airline ticket purchased on your behalf and you cancel the program, you will be assessed the cost of the airline ticket.
- The final (fourth) payment is the tuition charge. This amount will be charged after you register for your program courses and must be paid before the beginning of the program. The price of your program includes the undergraduate tuition amount for members of The Church of Jesus Christ of Latter-day Saints (the “Church”). If you are a graduate student or a student who is not a member of the Church, you will be charged the additional cost of tuition which corresponds to these groups.
- If you fail to register for the full academic load required by the program, you will be assessed additional program fees.
- During the semester or term of your program, you should only register for the study abroad sections of the courses associated with your program. If you register for any other course, whether it be in the day school, evening school, online courses, or independent study, you will be charged additional fees.
- Upon admittance, you will be emailed a payment information sheet that will give the payment deadlines. Failure to meet these payment deadlines will lead to penalties or being dropped from your program.
- If you leave unpaid personal charges for services or damages at the end of your program, BYU may charge your BYU account for these charges. If you fail to pay any monies due and owed to BYU by the scheduled due date and fail to make acceptable payment arrangements to bring your account current (i.e., pay all past-due balances), BYU may refer your account to a collection agency. If BYU refers your student account balance to a third party for collection, whether an attorney or collection agency, (a) you will be responsible for any costs (including but not limited to collection fees) associated with attempting to collect the monies due and owing; (b) a collection fee will be assessed to you and will be due and owing in full at the time of the referral to the third party; and (c) the collection fee will be calculated at the maximum amount permitted by applicable law but not to exceed 40 percent of the principal amount outstanding. If a lawsuit is filed to recover an outstanding balance, you will be responsible for any costs associated with the lawsuit such as court costs or other applicable costs. You understand and agree that your delinquent account may be reported to one or more of the national credit bureaus.

## How to Cancel

If you have been officially accepted to a BYU international study program and decide to cancel, you must give formal notification to ISP by submitting the online cancellation form found with the application. *No other method of cancellation will be accepted.* You will need to cancel one program before you apply for another program for the same term/semester. You can only apply for one program per term/semester.

## Mandatory Health Insurance

All students who participate in an international study program are enrolled in an international health insurance policy which is included in the program cost. However, you are still required to maintain adequate domestic health coverage during your program per BYU policy. More information on the required domestic insurance can be found at <http://health.byu.edu/requirements>.

## Airfare and Passports

Arranging travel to and from the study abroad location is, in most cases, the responsibility of the student participant (your program director will inform you if this is not the case for your program). You are required to use BYU travel services to book this travel. BYU Travel for international study programs can be contacted at (801) 422-6293 or in 280 HRCB. Roundtrip airfare is not generally included as part of the program cost (check the specific program descriptions for details).

If you plan to do extra travel before or after your program, you should know that the international medical insurance BYU provides to study abroad participants (GeoBlue) starts the day before your official program start date and ends the day after your official program end date. If you travel outside of these dates, you will need to arrange your own international medical insurance for the time before and/or after the coverage BYU provides. BYU has no responsibility for helping you in case of emergency on these extra travel dates.

You are required to have a passport that is valid for six months after the ending date of your international study program. You are responsible for obtaining your own passport and, when required, the necessary visa(s) for your program. If ISP assists in obtaining your visa, you are still responsible for verifying that the visa is correct. ISP cannot guarantee that you will receive the visa you apply for. Once you have your passport number, you must upload a signed copy of the passport information page to this application.

## Participants with Medical Conditions and Disabilities

International study programs are physically, emotionally, and mentally taxing and you must be in good health to participate. Because of changes in environment, diet, sleep, routine, and relationships, some conditions may worsen during an international study program. The availability of healthcare treatment and disability accommodations may be limited depending on the nature of the program and the destination country. Accessibility laws and services available in the United States are not generally available in other countries and some countries limit the prescription drugs you can carry into their boundaries.

If you have a serious medical condition or a disability (physical, emotional, or mental), an international study experience may not be appropriate for you at this time. If you have a regimen of treatment, it should not be altered in order for you to participate. Please carefully review the requirements of the program and consult with your health care provider before applying to verify that you are adequately prepared to participate. If you have a serious medical condition or disability, please consider consulting with your UAC coordinator, or the International Study Programs office, to discuss the options that might or might not be available to you if you were to participate in an international study program.

## Immunization Requirements

Once you are accepted to an international study program you agree that you will read and follow the immunization recommendations given by the U.S. Centers for Disease Control ([www.cdc.gov](http://www.cdc.gov)) for all the countries you will visit or travel through on your international study program unless advised otherwise by your physician. You acknowledge and agree that if for any reason you do not follow all of the CDC recommendations, you do so at your own risk, and you accept full responsibility for the consequences of not following the CDC recommendations, with the specific understanding that not following said recommendations may have serious and possibly life-threatening consequences.

## Nondiscrimination Statement

In making admission decisions for BYU international study programs, ISP does not engage in unlawful discrimination based on race, color, national origin or ethnic origin, religion, sex, age, disability, genetic information, or veteran status. For admission, individual applicants must meet the university's academic requirements, agree to abide by the CES Honor Code and BYU's Dress and Grooming Standards, agree to abide by program-specific requirements and policies, and be otherwise qualified.

## Termination from a Program

The university reserves the absolute right to immediately terminate your participation on a BYU international study program if ISP finds that you have misrepresented yourself in your application, registered for the program under false pretenses, failed to comply with BYU policies including the

CES Honor Code, failed to follow program policies, requirements, academic expectations, or security or health instructions from ISP or the program directors, or if there are any changes to your qualifications, standing at the university, or readiness or ability to participate. If this termination takes place before the starting date of the program, you will be subject to the cancellation fees described above. If the termination takes place after the starting date of the program, then, in the sole discretion of BYU, no program fees will be refunded, course grades will be based on the work you completed prior to your termination, you will no longer be allowed to participate in your international study program or live in BYU-arranged housing abroad, and you will return home as soon as reasonably possible at your own expense.

## Assumption of Risk and Limited Release Agreement

In consideration for being permitted by BYU to participate, and as an inducement to BYU to permit you to participate in a BYU international study program, you agree to the following statement:

I, the undersigned student, recognizing the hazards and danger inherent in a BYU international study program and in the transportation to and from the program, having been advised of these dangers and fully acknowledging the risk of injury or death inherent therein, whether by my own actions, the action of others, or events beyond my control, do hereby agree to assume, and do knowingly and voluntarily assume, full responsibility for all the risks surrounding my participation in the program and any other activity(s) undertaken as an adjunct thereto, and all risks associated with my own health problems and physical or emotional limitations.

Individually and on behalf of my heirs, successors, personal representatives, and all potential or actual assigns, I hereby knowingly and intentionally release, hold harmless, covenant not to sue, and agree to indemnify and defend BYU, its affiliates including The Church of Jesus Christ of Latter-day Saints, related entities, subsidiaries, predecessors, and assigns, and all of its past, present, and future officers and directors, including its Board of Trustees, and each of its employees, agents, representatives, volunteers, and donors and their respective heirs and legal representatives (collectively Released Parties) from and for any and all claims of personal property damage or loss, financial loss, personal injury, illness, medical expenses, death, attorneys fees, litigation costs, and any other possible claim I may have at law or equity arising from, related to, or in connection with any aspect of my participation in the Program, including any claim resulting from the ordinary negligence or omissions of the Released Parties.

## Disclosure and Declaration of Agreement

I, the undersigned student, have carefully read all the information concerning the BYU international study program to which I am applying, as furnished by BYU. I hereby represent that I am qualified in all respects to apply for an international study program and agree to all the terms and conditions provided herein. I authorize the disclosure of my personal and education records, including transcripts and financial information, to the university for the purpose of evaluating my eligibility for acceptance into the program to which I am applying. I agree to abide by the CES Honor Code and Dress and Grooming standards and if for any reason my

honor code or academic standing changes prior to departure on the program, I will notify my ISP Program Coordinator at the ISP office, 204 HRCB.

Additionally, I hereby agree to read and abide by the university's travel policies and procedures and refrain from traveling to countries on BYU's Travel Restriction List before, during, and after my international study program.

By signing below, I affirm that I have carefully read this document, understand its contents, and voluntarily agree to all the terms and conditions set forth herein.