



Travel Grant Application

Please type your responses and submit one copy of both parts of this application to 237 HRCB by **15 October** for January–June travel or by **1 April** for July–December travel.

Part I.

Name _____

BYU Address _____

E-mail _____

Position at BYU _____

Department _____

College _____

Conference Information

Paper/presentation title: _____

Conference title: _____

Conference location: _____

Conference dates: _____

Budget

Transportation, air	\$
Transportation, ground	\$
Hotel	\$
Food	\$
Other, please specify:	\$
Total:	\$

Funding

Kennedy Center (note that Kennedy Center Awards are capped at \$1000)	Amount
Other funding entity (briefly identify and explain)	Amount
Other funding entity (briefly identify and explain)	Amount
Total:	Amount

Part II.

Describe the conference, its scope and significance, as well as your individual presentation and its significance.

In the space below, please describe expected outcomes from your participation in the conference. Please also explain how your participation relates to the mission of the Kennedy Center to further international and area studies.

Endorsements

Dean Signature

Department Chair Signature

Dean Name

Date (mm/dd/yy)

Department Chair Name

Date (mm/dd/yy)