
Policy on Faculty Benefits for International Study Programs. More detail on these benefits may be found in the [faculty handbook\(s\)](#) or received from the International Study Programs, 204 HRCB.

- a. The following benefits are not universally applied to every study abroad program. Some will have a different benefits package due to program size, duration, or the sponsoring department's policies. Smaller programs (generally fewer than twelve students) don't generate enough revenue to cover full benefits. Shorter programs, (less than six weeks) usually don't qualify for full benefits. Programs that include frequent travel and have high hotel and transportation costs are also exempt. Many departments limit the benefits package for their programs, usually because they are paying some or all of the faculty member's costs and don't want to pass these costs on to the students.
- b. All faculty approved to direct an academic program will be eligible for salary compensation as agreed with their department. The assignment with International Study Programs will be considered part of the BYU faculty member's regular load for the duration of the program and salary will continue as if teaching on campus.
- c. Airfare for the faculty member, spouse, and qualifying dependent children is provided via the least expensive fare direct from Salt Lake City to the program destination. Extensions, stopovers, or other adjustments that result in an increased airfare will be charged to the faculty member. Dependent children are defined as those who have not yet graduated from high school, (generally 17–18 years of age or younger).
- d. Primary lodging is provided for eligible family members.
- e. Local transportation is provided for the faculty member and spouse.
- f. Travel costs on program-sponsored "excursions" (lodging, admissions, and transportation expenses) are provided for the faculty member, spouse, and qualifying dependents.

-
- g. Each faculty member will receive a partial per diem for meals. In the high cost countries (developed) per diem is \$35 per day, (not including London); in the low cost countries (less developed) per diem is \$25 per day.
 - h. Children of faculty who have graduated from high school and who are full-time students on the program will pay the full program cost, which includes tuition. The BYU Benefits office, at your request, will cover half-tuition and the student will be responsible for the remaining half. The program cost is payable prior to departure to the cashier's office using an ISP payment coupon.
 - i. Children of faculty who have graduated from high school, but who will not be enrolled in classes on the program, must receive approval by the ISP director and must pay all costs associated with living with the family (airfare, housing, meals, admissions, local transportation, and excursions). These costs must be paid prior to departure.

BYU desires to have faculty members participate in its various Study Abroad programs. Students are the primary beneficiaries of the international learning experience, but faculty and families enjoy an equally rewarding experience as they share in the best of Study Abroad. We attempt to provide the best financial package possible realizing that international living and travel expenses can be an overwhelming burden on the family