

# PAYMENT INFORMATION—INTERNATIONAL STUDY PROGRAMS 2018

**IMPORTANT!** Carefully read the information below. Please note that the payment deadlines listed below are the official ISP payment due dates. Due dates posted on My Financial Center may be incorrect. Failure to pay by the official schedule listed below may result in you being dropped from the program. If you have additional questions regarding your payments, contact ISP Accounting at [kennedy\\_accounts@byu.edu](mailto:kennedy_accounts@byu.edu) or (801) 422-6690.

## WINTER 2018 PROGRAMS

1st Payment: \$1,000 due upon acceptance (nonrefundable)  
2nd Payment: \$2,000 due 29 Sep 2017 (\$500 nonrefundable)  
Program Discount Application Deadline: 20 Oct 2017  
3rd Payment: Program balance due by 3 Nov 2017  
Tuition due by 1 January 2018

## SUMMER 2018 PROGRAMS

1st Payment: \$500 due upon acceptance (nonrefundable)  
2nd Payment: \$1,000 due 2 Mar 2018 (\$500 nonrefundable)  
Program Discount Application Deadline: 30 Mar 2018  
3rd Payment: Program balance due by 13 Apr 2018  
Tuition due by 18 June 2018

## SPRING 2018 PROGRAMS

1st Payment: \$500 due upon acceptance (nonrefundable)  
2nd Payment: \$1,000 due 26 Jan 2018 (\$500 nonrefundable)  
Program Discount Application Deadline: 9 Feb 2018  
3rd Payment: Program balance due by 23 Feb 2018  
Tuition due by 24 Apr 2018

## FALL 2018 PROGRAMS

1st Payment: \$1,000 due upon acceptance (nonrefundable)  
2nd Payment: \$2,000 due 13 Apr 2018 (\$500 nonrefundable)  
Program Discount Application Deadline: 28 Apr 2017  
3rd Payment: Program balance due by 11 May 2018  
Tuition due by 28 Aug 2018

*\*If you are accepted to a program after any of the above payments are due, you will have two weeks from the time you are accepted to pay them.*

## PROGRAM COSTS/TUITION QUESTIONS

- The exact cost of your program will not be available until after the 2nd payment due date because of currency and enrollment fluctuations. When the total program cost has been determined, you will receive an e-mail with information about the cost and the final payment amount. You **WILL NOT** receive a billing statement in the mail from ISP.
- If the 1st payment **is not made** within 15 days of acceptance, you **WILL** be dropped from your study abroad program.
- The price of your program includes LDS, undergraduate tuition. You will be charged the additional cost of tuition if you are a graduate or non-LDS student. Participants who fail to register for the full academic course load required by the program will be assessed additional program fees.
- Tuition for ISP programs is to be paid as scheduled above and is due before the university tuition deadlines. You will need to sign up for the courses required by your program so tuition will be charged and you can pay it before the deadlines above.
- If your program cost is tuition only or less than tuition, consult with the ISP registrar at [isp\\_registrar@byu.edu](mailto:isp_registrar@byu.edu); 204 HRCB, regarding your payment schedule.
- Please note the tuition deadlines above. The university will drop all of your courses if you have not paid your tuition by the university add/drop deadline. This does not cancel you from a program you have registered for. To cancel from a program, you must fill out the official cancellation form online (see below).
- Financial aid will **first** be applied to your tuition charge—any remaining amount may then be applied to the 3rd payment and then to the 2nd payment. **If you are using financial aid** (i.e., scholarship, Pell grant, Stafford loan, or benefit), **you need to notify ISP Accounting** ([kennedy\\_accounts@byu.edu](mailto:kennedy_accounts@byu.edu)) **of the type and amount you are to receive.**

## CANCELLATIONS/FEES

- The 1st program payment and \$500 of the 2nd program payment are nonrefundable. If you cancel after the 3rd payment due date, you will be charged an additional fee of 25 percent of the sum of the remaining portion of the 2nd program payment, and the 3rd program payment.
- To cancel log into myBYU and click on the “International Study Programs App Status” link under the Miscellaneous heading. At the bottom of the “Personal Information” page that appears, click “Continue.” On the “Application Selection” page that results, click on the cancel button next to the program you need to cancel from, fill out the cancellation form, and click “Submit.” (When we receive your web cancellation, you have then officially cancelled from a program and any resulting fees will be assessed.) No other method of cancellation will be accepted. For assistance, you may e-mail [isp@byu.edu](mailto:isp@byu.edu) or call (801) 422-3686.

## HOW TO PAY

- Charges are billed to your myBYU student account and can be paid the same way you pay other university charges. <https://onestop.byu.edu/login-my-financial-center>. If you have problems making payments, contact the cashier’s office at (801) 422-4104.

**IMPORTANT!** All debts owed to the university (program costs, traffic tickets, health insurance and other health center charges, etc.) must be paid prior to your departure and before an ISP backpack or ISIC card will be issued.